

DIGITAL PORTFOLIO

- Visual representation of your abilities, skills, capabilities, knowledge, qualities which represents your potential.
- Physically, it's a collection of things tangible materials - that represent work-related events in your life.

PURPOSES OF DIGITAL PORTFOLIOS

- To showcase your mastery of skills in a particular career field or piece of software.
- To provide an easily accessible format to manage and organize your work.
- To offer a structure for your visual creative expression.
- To accompany your resume when applying for a job or internship.

ADVANTAGES OF DIGITAL PORTFOLIOS

- They are easy to update and keep current.
- They keep your work organized in a digital format.
- They are more cost effective than printed hardcopies.
- They are easier to distribute and maintain.

QUESTIONS TO CONSIDER

- O What information would you prioritize in your digital portfolio?
- O How could having an on-line digital portfolio be useful while attending a college or community college?
- O What (in addition to items made) should be in a digital portfolio?

TOOLS TO CREATE ONLINE DIGITAL PORTFOLIOS











COMPONENTS OF A DIGITAL PORTFOLIO

Contact Information Career Summary and Goals

Skills and Abilities

Samples of Work

Letters of Recommendation

Awards and Honors

Conferences and Workshops

Education, Licenses and Certificates

Community Service

QUESTIONS TO CONSIDER

O Why would you use an on-line software to create a digital portfolio instead of coding and building a portfolio from scratch?

